**Team: Date:**

**Start time: End time:**

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| --- | --- | --- | --- |
| Member Name (indicate) | Summary of what was completed since last meeting | Summary of what is planned to be completed by next meeting | Summary of what is getting in their way? |
| Steven  Present from start to end of meeting? YES NO  Is Scrum Master?  YES NO | Prepared sprint backlog for item assignment | Error handling |  |
| Matt  Present from start to end of meeting? YES NO  Is Scrum Master?  YES NO | Prepared sprint backlog for item assignment | Read from DB and check user/pass match  Create DB table for Users  Write to DB |  |
| Adam  Present from start to end of meeting? YES NO  Is Scrum Master?  YES NO | Prepared sprint backlog for item assignment | Create register ui |  |
| Erin  Present from start to end of meeting? YES NO  Is Scrum Master?  YES NO | Prepared sprint backlog for item assignment | Unit testing for user story 1 |  |